

PROGRAM COMPONENTS	ENVIRONMENTAL SCAN	TRAINING AND FACILITATION	FAMILY MEETING
<b>ACTIVITIES</b>	<p><b>Face to face interviews</b> with key individuals:</p> <ul style="list-style-type: none"> <li>• family carers</li> <li>• personal support workers</li> <li>• registered nurses</li> <li>• care home managers</li> <li>• health care providers in the community</li> </ul> <p>Questions will be asked on their levels of support towards the intervention, barriers to its implementation and potential issues related to cooperation with the intervention.</p> <p>The implementation strategy will be informed by the environmental scan.</p>	<p><b>A 'train the trainer' model</b></p> <p>Trained facilitators will deliver a two-hour training module to care home staff that have been identified to deliver the intervention</p> <p>Training content will include:</p> <ul style="list-style-type: none"> <li>• a review of the 'Comfort Care' booklet</li> <li>• guidelines on how to select families</li> <li>• information on how to organise and conduct a family care conference, including effective communication, and documenting processes and outcomes</li> </ul> <p>The trained facilitators will visit each care home to promote ongoing shared learning and reflective practice and support staff.</p>	<p>The 'Comfort Care' booklet will be used alongside a question prompt list to prompt discussions regarding end of life with family carers via family care conferences.</p> <p>A designated member of staff in each care home will review and discuss the contents of the 'Comfort Care' booklet with family carers, so that they can better understand the risks and benefits of care options and to provide them with the opportunity to actively participate in decision-making.</p> <p>Family care conferences will be scheduled into the family carer's visits to the care home.</p>
<b>OUTPUTS</b>	<ul style="list-style-type: none"> <li>• Number of participants contacted</li> <li>• Number of interviews completed</li> <li>• Number of hours per interview</li> <li>• Designation of staff who participated</li> </ul>	<ul style="list-style-type: none"> <li>• Number of hours training received</li> <li>• Cost of delivering training</li> <li>• Number of hours conducting outreach visits</li> </ul>	<ul style="list-style-type: none"> <li>• Number of family meetings</li> <li>• Number of hours per meeting</li> <li>• Number of families declined</li> <li>• Number of eligible participants</li> <li>• Number of participants found to be ineligible and reasons why</li> <li>• Number of patients declined</li> </ul>
<b>OBJECTIVES</b>	<p><b>Expected project outcomes</b></p> <ul style="list-style-type: none"> <li>• guidelines to facilitate transnational use of the intervention within care homes</li> <li>• education material for care home staff, including web learning resources</li> <li>• informational material for family carers, including web learning resources</li> <li>• measures and tools to evaluate the uptake and outcome of the intervention</li> <li>• a transnational community that are practicing the intervention across study care homes</li> <li>• estimated costs of delivering the intervention</li> <li>• evidence for enhanced decision making among family members regarding resident care and satisfaction with care</li> </ul>		

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